KANSAS
Interagency Coordinating Council

Annual Report

Kansas Coordinating Council
on Early Childhood Developmental Services
State Interagency Coordinating Council (SICC)

July 1, 2024 – June 30, 2025

Kansas Interagency Coordinating Council on Early Childhood Developmental Services

ANNUAL REPORT: July 1, 2024–June 30, 2025

The mission of the Kansas Coordinating Council on Early Childhood Developmental Services is to ensure a comprehensive service delivery system of integrated services is available in Kansas to all children with or at risk for developmental delays from birth through age 5 and their families.

INTRODUCTION

The Kansas Interagency Coordinating Council (SICC) is based in both federal law and state statute. This council is responsible for advising and assisting the Kansas governor, legislature and state agencies on matters that impact Kansas families with children, ages birth to 5, who have, or are at risk for, developmental delays and to ensure a comprehensive service delivery system of integrated services is available in Kansas for these children. The majority of the council members are appointed by the governor (e.g., parents, providers, members of the general public). The remainder of the council members are appointed by state agency heads:

- Kansas State Department of Education (KSDE)
- Kansas Department of Health and Environment (KDHE)
- Kansas Department for Children and Families (DCF)
- Kansas Department for Aging and Disabilities Services (KDADS)
- Kansas Board of Regents (KBOR)
- Kansas Insurance Commissioner

There are two Kansas legislators selected by the Legislative Coordinating Council and an appointed representative for Head Start/Early Head Start.

Council activities are guided by statute, by-laws and the mission statement and are largely driven by the annual strategic planning meeting and the Memorandum of Agreement (MOA-Attachment #1) with state agency partners.

ANNUAL PRIORITIES AND GOALS

During Fiscal Year 2025, the council focused on community services and functions of SICC. Topics included:

- Services to children and families by local Part C programs
- Memorandum of Understanding for Transitions from Part C to Part B
- Supports for Local Interagency Coordinating Councils (LICCs)
- Medicaid reimbursements to local infant toddler programs
- Maximize Categorical Aid and to local infant toddler programs
- Inclusion in Part B and natural environments in Part C
- Promote the management and function of the SICC as it aligns and compliments the "All in for Kansas" strategic plan

See Attachment #3 for a list of Kansas SICC goals for 2024-25.

KANSAS ICC ROSTER 2024-2025

Name	Position on Council	Email	Term expires
Kathy Kersenbrock-Ostmeyer	(Chair) Service Provider	kako@st-tel.net	N/A
Bronwyn Fees	KBOR representative	fees@ksu.edu	N/A
Lisa Collette (Vice Chair)	Kansas Insurance Commissioner representative	Lisa.Collette@ks.gov	N/A
Christie Wyckoff For Melissa Rooker	Governor's representative, Kansas Children's Cabinet and Trust Fund	cnwycoff@ksde.org	N/A
Nichelle Adams	Kansas Department for Children and Families (DCF) representative	Nichelle.Adams@ks.gov	N/A
Sydney Dringman	Kansas DCF foster care representative	sydney.dringman@ks.gov	N/A
Mikaela Ball	Parent member	Mika.ball411@icloud.com	July 31, 2027
Courtney Hochman	Parent member	hochmancj@gmail.com	July 31, 2027
Susan Bowles	Provider member	gslbowles@gmail.com	July 31, 2028
Monica Ross	Provider member coord.	Monica.ross@itsjc.org	July 31, 2026
Erin Schuweiler	Provider member KSSDB	eschuweiler@kssdb.org	July 31, 2025

Ann Elliott	Provider member/childcare	ann@frcpittsburg.org	July 31, 2024
Marites Altuna	Provider member FIT	maltuna@kssdb.org	July 31, 2027
Hilary Crist	Provider member SLP	aslcslp@gmail.com	July 31, 2027
Tricia Waggoner	Part C coordinator and KDHE representative	tricia.waggoner@ks.gov	N/A
Melissa Valenza	Part B/619 coordinator and KSDE representative	melissa.valenza@ksde.gov	N/A
Diana Martinez	Head Start/Early Head Start	dmartinez@thefamilyconservancy.org	July 31, 2025
Chanda Gross	Medicaid Office	chanda.gross@ks.gov	N/A
Rebecca Bell	KDADS representative	Rebecca.bell@ks.gov	N/A
Renee Erickson	Kansas Senator	Renee.erickson@senate.ks.gov	July 31, 2026
Susan Ruiz	Kansas Representative	Sueruiz46@gmail.com	July 31, 2026
Ex-Officio members:			
Stacy Clarke	Staff to the SICC	stacy.clarke@ksde.gov	N/A
Lesli Girard	Families Together	Lesli@familiestogetherinc.org	N/A
Kim Kennedy	Ex-officio member/Head Start	Kimberly.kennedy@ks.gov	N/A
Jennifer King	SEAC liaison	Jking7@usd259.net	N/A

COMMITTEES AND ANNUAL GOALS

Following discussion by council members and guests, the committees/work groups were identified for FY 2025, and the chair for each committee was identified (listed below). The chair of the SICC encouraged council members to identify a committee they have a preference to serve. Committee members can be found in Attachment #5. Committee chairs were selected during the annual planning session and affirmed by the council in September 2024.

Committee Leadership for 2024-2025:

Committee	Chair
Executive Committee	Kathy Kersenbrock-Ostmeyer
Categorical Aid Workgroup	Monica Ross
Medicaid Workgroup	Lisa Collette
SICC Systems and Supports Committee	Diana Martinez
Early Childhood Least Restrictive Environment (ECLRE) Committee	Chavis Lickvar-Armstrong
LICC Support Committee	Susan Bowles

EXECUTIVE COMMITTEE ACTIVITIES:

- Ensure the work of the council, including committees, aligns and complements the "All in for Kansas" strategic plan
- Set agendas for council meetings
- Review and approve grants to Local Interagency Coordinating Councils
- Approve/add updates to the SICC website
- Act on behalf of the council should action be time-limited/prior to next SICC meeting

MEDICAID WORKGROUP:

- Recommend changes to allowable Medicaid billing codes for Infant Toddler
- Identify the correct and allowable Medicaid codes for Infant Toddler Services

ECLRE COMMITTEE ACTIVITIES:

- Increase inclusion awareness in early childhood settings
- Identify area of improvement for more children to be in the least restrictive environments

LOCAL ICC SUPPORT COMMITTEE ACTIVITIES:

- Obtain information on professional development needed
- Conduct retreats
- Send a post-retreat survey
- Support LICCs to be more effective

KANSAS ICC MEETINGS AND ACTIONS

All SICC meetings follow an agenda sent to members in advance. Standing agenda items include introductions, approval of previous minutes, approval of agenda, public forum, presentations, committee reports, agency reports, staff report and a report from chair. Meetings took place virtually except for the September strategic planning meeting and the January joint meeting with the Special Education Advisory Council.

The SICC meetings have a standard practice of presentations from a local service program and a state-level program or project. The intent of this practice is to engage both local and state partners, as well as educate the SICC members, regarding supports, services and programs in the state. By providing this information, the work of the SICC will be facilitated, and members of the council will have additional information regarding services that can be referenced to the mission of ensuring a comprehensive system of integrated services. A meeting matrix in Attachment #4 provides information on the presentations.

STAFF REPORT

The SICC staff person provided training and/or shared updates on state agency's early childhood work to 11 different LICCs across the state. Some LICC meetings were attended multiple times for a total of 22 LICC meetings attended this year.

The SICC staff person also worked closely with LICC leaders, KDHE staff, and KITS staff to improve smooth and effective transitions from Part C to Part B in Kansas. New MOUs were developed between the infant toddler programs and the LEA.

Staff also presented state agency updates and provided training on LICCs to all Part C coordinators in Kansas. The LICC training included the responsibilities of LICCs, improving the effectiveness of community collaboration and increasing parent participation.

The process for LICC grant applications was utilized for LICCs to request funding for local activities to increase community awareness, increase parent participation, and address specific LICC needs. These are noncompetitive grants available to all LICCS. Twenty-six LICCs submitted applications and 25 submitted expenses for reimbursement. A total of $46,492.29 was awarded which had an impact in 94 counties in Kansas. See Attachment #6 for specific information.

The SICC staff member attended numerous conferences and trainings. Information from the conferences and trainings were shared with the SICC. The following conferences and trainings were attended:
*staff person presented

- KSDE Special Education and Title Services (SETS) Summer Leadership Conference*
- Kansas Association of Special Education Administrators (KASEA) Conference*
- Kansas Division of Early Childhood (KDEC) Conference*
- Special Education Advisory Council meetings
- Early Childhood Systems Building Webinars
- Education Advocate & Parent Rights Training
- Kansas Multi-Tiered Systems Support Conference
- Division of Early Childhood Conference in New Orleans
- KSDE Great Ideas in Education Conference
- KindersCan Conference*
- 2025 Early Childhood Governance Summit

Other meetings regularly attended by the SICC staff include the following:

- Part C Coordinator meetings
- KSDE Special Education and Title Services team meetings – bi-weekly

- Kansas Early Childhood Developmental Services – Kansas Inservice Training System meetings – weekly
- Kansas Part C Manual writing workgroup
- Greenbush Early Childhood Forum – weekly
- Early Childhood Recommendations Panel

The SICC staff person provided presentations and trainings to increase knowledge and understanding of developmental screenings (Ages and Stages Questionnaires®) and effective transitions from Part C to B. Some presentations are noted in the above list with an asterisk. Others include developmental screening presentations to staff and County Health Department care providers.

The SICC website is maintained by the staff person. The website has a new address and can be found at kansasicc.ksde.gov. The website is a public facing information resource for the Kansas SICC. It provides meeting information, the mission and vision, current council members, meeting minutes, SICC and committee goals and community resources.

The annual report was prepared by the SICC staff person and reviewed by the full council before being submitted prior to Aug. 30, 2025 (MOA Pg. 4, F, Attachment #1).

HIGHLIGHTS AND ACTIVITIES

Council activities are primarily directed by the annual strategic plan and the Memorandum of understanding (MOU) with the state agencies. A large portion of the activity takes place at the committee level. Some of the council's accomplishments for Fiscal Year 2025 include the following:



- Welcomed a new chairperson, Katherine Kersenbrock-Ostmeyer. Kathy is the Director of Special Education for The Northwest Kansas Education Service Center.
- Received training from Technical Assistance for Excellence in Special Education (TAESA) on the role and responsibilities of SICCs under IDEA in preparation for the Office of Special Education Programs (OSEP) Differentiated Monitoring Support (DMS) visit.
- The SICC was interviewed by the OSEP DMS team assigned to Kansas.
- Researched and supported additional Medicaid billing codes being available for Infant Toddler services
- Created a Categorical Aid Fact Sheet for Infant Toddler programs (Attachment #10)

- Planned and provided professional development to early childhood care and service providers through the Fall LICC Retreat. 106 people registered. (Attachment #7)
- Supported the Kansas resource directory (1-800-CHILDREN) by having Infant Toddler Programs update their information and ensure the early childhood tab – Early Childhood Interventions is the first resource listed
- Sponsored the Kansas Division of Early Childhood Conference
- Awarded 26 LICC grants totaling $46,492.29 to support community awareness, Child Find, and increased family engagement in 96 counties in Kansas
- Reviewed and approved KDHE Part C State Performance Plan/Annual Performance Report (SPP/APR)
- Wrote a letter of support for Families Together Parent Center's application for the Parent Training and Information Centers grant for the State of Kansas, authorized by the Individuals with Disabilities Education Act (Attachment #8)
- Received a letter of concern from a Local Interagency Coordinating Council regarding transitions in their area and responded to the letter (Attachment #9)
- Collaborated with KSDE and KDHE staff regarding issues related to smooth and effective transitions in the Kansas City, Kansas area
- Collaborated with the Kansas Early Childhood Governance Group to improve a cohesive, coordinated system of supports for children and families in Kansas

APPENDIX

- Attachment 1: SICC MOA/contract between KDHE, KSDE and DCF
- Attachment 2: SICC By-Laws
- Attachment 3: Kansas SICC goals 2024-25
- Attachment 4: 2023-24 Meeting Presentation Matrix
- Attachment 5: Committee membership
- Attachment 6: LICC Grant awards
- Attachment 7: LICC Fall Retreat Professional Learning
- Attachment 8: Letter in support of Families Together
- Attachment 9: Letter regarding transition concerns to LICC
- Attachment 10: Categorical Aid Fact Sheet

For more information, contact:

Stacy Clarke
SICC Staff Coordinator
(785) 296-3953
Stacy.clarke@ksde.gov

Attachment #1 SICC MOA/contract between KDHE, KSDE and DCF

KSDE CONTRACT NO. 652-22-2232
July 1, 022 - June 30, 2027
STATE BOARD - Kansas Department of Health and Environment - Kansas Department for Children and Families

AGREEMENT

THIS AGREEMENT, effective upon signature no later than July 1, 2022, is made by and between the Kansas State Department of Education, hereinafter referred to as "KSDE," and the following State Agencies: the Kansas Department of Health and Environment, herein after referred to as "KDHE", and the Kansas Department for Children and Families, herein after referred to as "KDCF".

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, it is agreed by and between the parties hereto as follows:

1. The project period of this Agreement shall be from July 1, 2022, to June 30, 2027.

2. KSDE agrees to complete during the terms of this Agreement the services as described more particularly in the Statement of Work, which is attached hereto and marked Attachment A and incorporated herein by reference and made a part of this Agreement. All services described in Attachment A shall be provided by KSDE in consultation with KSDE's Director assigned to the project.

3. In consideration of the services provided, KDHE agrees to pay KSDE a total amount not to exceed $230,000. Payments of $10,750 shall be made to the KSDE beginning July 1, 2022 and continuing each quarter thereafter for a period of two fiscal years following execution of this Agreement. In the third fiscal year of this agreement, payments of $12,000 shall be made to the KSDE beginning July 1 2024, and continuing each quarter thereafter for a period of three fiscal years. Quarterly payment due dates shall be July 1, October 1, January 1 and April 1.

4. In consideration of the services provided, KDCF agrees to pay KSDE a total amount not to exceed $50,000. Payments of $1,750 shall be made to the KSDE beginning July 1, 2022 and continuing each quarter thereafter for a period of two fiscal years following execution of this Agreement. In the third fiscal year of this agreement, Payments of $3,000 shall be made to the KSDE beginning July 1, 2024 and continuing each quarter thereafter for a period of three fiscal years. Quarterly payment due dates shall be July 1, October 1, January 1 and April 1.

5. All parties understand and agree that this, or any subsequent, Agreement is contingent upon the continued receipt of IDEA federal grant award through June 30, 2027 and the successful completion of yearly activities.

6. In performing the services described herein, it is expressly agreed and understood that KSDE, its agents, employees, or any other persons under its supervision or control shall not be considered employees of the KDHE or the KDCF for any purpose.

7. KSDE agrees to maintain all accounts and records pertaining to program activities and expenditures under this Agreement, and to cooperate fully with the KDHE and the KDCF in supplying any information that may be required by the applicable program regulations to comply with program planning, evaluation, monitoring and/or auditing requirements.

8. KSDE acknowledges KDHE, KDCF, the U.S. Department of Education, the Comptroller General of the United States and the State Legislative Division of Post Audit, or any of their duly authorized representatives, shall have a right of access to all accounts and records of the KSDE pertaining to activities and expenditures under this Agreement for the purpose of examination, transcription, program evaluation and/or audit for a period of three (3) years following the termination of this Agreement.

9. All notices, approvals, statements, reports or other communications required under this Agreement to be sent to, or obtained from, the KSDE shall be addressed to the Deputy Commissioner of Education, or his designee, at the following address:

    State Department of Education Landon State Office Building
    900 SW Jackson St., Suite 354
    Topeka, Kansas 66612-1212

10. In the event KDHE and/or KDCF notifies the KSDE in writing of specific items of noncompliance with the conditions of this Agreement and the KSDE fails to correct the deficiency within ten working days, the KDHE and/or the KDCF shall have the right to terminate this Agreement and the funding provided hereunder.

11. KDHE and/or KDCF may terminate this Agreement in whole or in part at any time by giving written notice to KSDE of its intent to terminate the Agreement at least thirty days prior to the proposed termination date. Termination shall be effective as of the date specified in the notice. KSDE shall continue to perform any part of the work that may have not been terminated by the notice.

12. In the event of termination, KSDE shall receive payment prorated for that portion of the contract period services were provided to or goods were accepted by the KDHE and/or the KDCF.

13. This Agreement is non-assignable and no assignment thereof in whole or part by KSDE for any purpose shall take effect and be binding against either KDHE or KDCF.

14. KSDE expressly agrees to comply with the Kansas Student Data Privacy Act (SDPA), K.S.A. 72-6215 through 72-6223, and amendments thereto and the Family Educational Rights and Privacy Act (FERPA) 30 U.S.C. 1232 g and 34 CFR Part 99, regarding any personally identifiable student information that may be released or made available to the KSDE, its agents, employees or any persons under its supervision or control in accordance with this Agreement or in the performance of the services described herein.

15. The provisions contained in the Contractual Provisions Attachment (Form DA-146a), attached hereto and marked Attachment B, are incorporated by reference and made a part of this Agreement as though fully set forth at length herein.

16. The KSDE certifies by its representative's signature hereon that neither it, its principals, or any employee with which the KSDE will utilize in furtherance of this agreement are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency.

IN WITNESS WHEREOF, the duly authorized representatives of the parties hereto have executed this Agreement to be effective the date first above written.

By: _____
S. Craig Neuenswander
Deputy Commissioner
900 SW Jackson, Suite 102
Topeka, KS 66612

Date: 7/1/22

By: _____ ag
Janet Stanek
Secretary
Kansas Department of Health and Environment
1000 SW Jackson
Topeka, KS 66612

Date: 07-26-2022

By: _____
Laura Howard
Secretary
Kansas Department for Children and Families
555 S. Kansas Ave.
Topeka, KS 66603

Date: 8-25-22

SCOPE OF WORK- ATTACHMENT A

KSDE agrees to the following:

a) Coordinate with state agencies (KDHE, and KDCF) and the Coordinating Council for Early Childhood Disability Services (CCECDS) to ensure that a comprehensive service delivery system of integrated services is available in Kansas for all children with or at risk of development delays from birth through age five and their families.

b) Work in collaboration with the leadership of the Special Education Advisory Council (SEAC) and the Early Childhood Advisory Council (ECAC) to maintain regular and ongoing communication and sharing of information between these councils.

c) Make staff available to advise and assist the lead agencies through the CCECDS and committee meetings to address improvement activities, transition, public awareness, accountability, and other needs identified through Parts C and B Section 619 as related to state or federal performance requirements. This may also include reviewing strategic plans related to a variety of early childhood initiatives and activities in Kansas to ensure that the interests of young children with disabilities and their families are addressed. Meetings will occur at least quarterly.

d) Coordinate with all the state agencies that are members of CCECDS on preparation of agendas to ensure all parties have input on upcoming CCECDS meetings. KSDE staff will disseminate draft agenda, previous minutes, and written staff, committee and agency reports prior to the meeting, as available. Arrange facilities and logistics, prepare minutes and post on the website.

e) Facilitate communication and flow of information with the chairperson of each of the local interagency coordinating councils (local ICCs) established in Kansas pursuant to K.S.A. 75-5648. The Part C coordinator, Part B Section 619 coordinator, coordinator of the Head Start State Collaboration Office (HSCCO), and the staff of the CCECDS will coordinate and develop a format to collect consistent data from the local ICCs. Attend a minimum of eighteen (18) local ICC meetings annually to assist them in meeting the requirements of K.A.R. 28-4-565. Provide written reports to the CCECDS and State Agencies at each scheduled meeting regarding the specific outcomes, data collected from local ICCs and anticipated follow-up activities of each local ICC technical assistance

visit completed.

f) By August 30 of each year covered by this Agreement, provide an annual report to the Governor, to the secretaries of KDHE and KDCF, and to the Commissioner of Education about the accomplishments of the council from the prior state fiscal year ending June 30. This report shall be separate from the Annual Performance Report (APR) submitted to the Office of Special Education Programs (OSEP) of the U.S. Department of Education. The report will address the activities of the CCECDS related to the duties detailed in Agreement and progress toward the outcomes outlined in the annual strategic plan. The annual report will be posted on the CCECDS website. Until the cancellation, termination, or contrary amendments of this Agreement, annual reports will be submitted in subsequent years about the accomplishments of the year prior as outlined above.

g) Utilize a public notice process to announce vacancies on the Council and post online the selection process. Conduct an initial orientation of new members utilizing an orientation manual, and conduct annual training of all members with records of participation during a fall full council meeting when al council members' appointments have been confirmed. Annual training will include review of council procedures, policies, roles, expectations, and responsibilities, and discussion of the current Memorandum of Agreement and the Strategic Plan.

h) Maintain a current membership directory on the CCECDS website to include names, constituencies represented, and term expiration.

i) Solicit information and opinions from concerned agencies, groups, and individuals on proposed policies and recommendations for the delivery of health, education, and social services of young children from birth through age five, with or at risk for disabling conditions and their families.

j) Solicit applications for funding requests from local ICCs for consideration by the CCECDS. Make payments to local ICCs for requests approved by the CCECDS using the funding authorized by this agreement.

k) Other duties as outlined in federal and state laws and regulations.

State of Kansas
Department of Administration
DA-146a (Rev. 07-19)

CONTRACTUAL PROVISIONS ATTACHMENT

Important: This form contains mandatory contract provisions and must be attached to or incorporated in all copies of any contractual agreement. If it is attached to the vendor/contractor's standard contract form, then that form must be altered to contain the following provision:

The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 07-19), which is attached hereto, are hereby incorporated in this contract and made a part thereof.

The parties agree that the following provisions are hereby incorporated into the contract to which it is attached and made a part thereof, said contract being the 1st day of July, 2022.

1. **Terms Herein Conforming provisions:** It is expressly agreed that the terms of each and every provision in this attachment shall prevail and control over the terms of any other conflicting provision in any other document relating to and a part of the contract in which this attachment is incorporated. Any terms that conflict or could be interpreted to conflict with this attachment are nullified.

2. **Kansas ,.m iLlld,** This contract shall be subject to, governed by, and construed according to the laws of the State of Kansas, and jurisdiction and venue of any suit in connection with this contract shall reside only in courts located in the State of Kansas.

3. **Termination pye To Lack Of funding Appropriation:** If, in the judgment of the Director of Accounts and Reports, Department of Administration, sufficient funds are not appropriated to continue the function performed in this agreement and for the payment of the charges hereunder, State may terminate this agreement at the end of its current fiscal year. State agrees to give written notice of termination to contractor at least thirty (30) days prior to the end of its current fiscal year and shall give such notice for a greater period prior to the end of such fiscal year as may be provided in this contract. except that such notice shall not be required prior to ninety (90) days before the end of such fiscal year. Contractor shall have the right, at the end of such fiscal year, to take possession of any equipment provided State under the contract. State will pay to the contractor all regular contractual payments incurred through the end of such fiscal year, plus contractual charges incidental to the return of any such equipment. Upon termination of the agreement by State, title to any such equipment shall revert to contractor at the end of the State's current fiscal year. The termination of the contract pursuant to this paragraph shall not cause any penalty to be charged to the agency or the contractor.

4. **Disclaimer Of Liability:** No provision of this contract will be given effect that attempts to require the State of Kansas or its agencies to defend, hold harmless, or indemnify any contractor or third party for any acts or omissions. The liability of the State of Kansas is defined under the Kansas Tort Claims Act (K.S.A. 75-6101, *et seq.).*

5. **Anti-Discrimination Clause:** The contractor agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001, *et seq.)* and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111, *et seq.)* and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101, *et seq.)* (ADA), and Kansas Executive Order No. 19-02, and to not discriminate against any person because of race, color, gender, sexual

orientation, gender identity or expression, religion, national origin, ancestry, age, military or veteran status, disability status, marital or family status, genetic information, or political affiliation that is unrelated to the person's ability to reasonably perform the duties of a particular job or position; (b) to include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) to

comply with the reporting requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116; (d) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration; (f) Contractor agrees to comply with all applicable state and federal anti- discrimination laws and regulations; (g) Contractor agrees all hiring must be on the basis of individual merit and qualifications, and discrimination or harassment of persons for the reasons stated above is prohibited; and (h) if is determined that the contractor has violated the provisions of any portion of this paragraph, such violation shall constitute a breach of contract and the contract may be canceled, terminated, or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration.

6. **Acceptance of Contract:** This contract shall not be considered accepted, approved or otherwise effective until the statutorily required approvals and certifications have been given.

7. **Arbitration, Damages, Warranties:** Notwithstanding any language to the contrary, no interpretation of this contract shall find that the State or its agencies have agreed to binding arbitration, or the payment of damages or penalties. Further, the State of Kansas and its agencies do not agree to pay attorney fees, costs, or late payment charges beyond those available under the Kansas Prompt Payment Act (K.S.A. 75-6403), and no provision will be given effect that attempts to exclude, modify, disclaim or otherwise attempt to limit any damages available to the State of Kansas or its agencies at law, including but not limited to, the implied warranties of merchantability and fitness for a particular purpose.

8. **Representative's Authority to Contract:** By signing this contract, the representative of the contractor thereby represents that such person is duly authorized by the contractor to execute this contract on behalf of the contractor and that the contractor agrees to be bound by the provisions thereof.

9. **Responsibility for Taxes:** The State of Kansas and its agencies shall not be responsible for, nor indemnify a contractor for, any federal, state or local taxes which may be imposed or levied upon the subject matter of this contract.

10. **Insurance:** The State of Kansas and its agencies shall not be required to purchase any insurance against loss or damage to property or any other subject matter relating to this contract, nor shall this contract require them to establish a "self-insurance" fund to protect against any such loss or damage. Subject to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6101, *et seq.),* the contractor shall bear the risk of any loss or damage to any property in which the contractor holds title.

11. **information: No provision of this contract shall be construed as limiting the Legislative**

Division of Post Audit from having access to information pursuant to K.S.A. 46-1101, *et seq.*

12. **The Eleventh Amendment:** "The Eleventh Amendment is an inherent and incumbent protection with the State of Kansas and need not be reserved, but prudence requires the State to reiterate that nothing related to this contract shall be deemed a waiver of the Eleventh Amendment."

13. **Campaign Contributions *{Lobbying*:** Funds provided through a grant award or contract shall not be given or received in exchange for the making of a campaign contribution. No part of the funds provided through this contract shall be used to influence or attempt to influence an officer or employee of any State of Kansas agency or a member of the Legislature regarding any pending legislation or the awarding, extension, continuation, renewal, amendment or modification of any government contract, grant, loan, or cooperative agreement.

Attachment #2 Kansas State Interagency Coordinating Council By-Laws

Kansas Interagency Coordinating Council on Early Childhood Developmental Services By-Laws

ARTICLE I. MISSION OF THE COUNCIL

The mission of the Kansas Coordinating Council on Early Childhood Developmental Services is to ensure that a comprehensive service delivery system of integrated services is available in Kansas to all children with a disability or who experience (or are at risk for) developmental delays from birth through age 5 and their families.

ARTICLE II. VALUES OF THE COUNCIL

Early intervention provides the necessary services to enable young children who experience or are at risk for developmental delays to progress toward the maximum of their abilities. When these services are provided in a timely and appropriate manner, and in the context of the family, the need for further intervention can often be eliminated or reduced.

The family should be the center of every child's world. Accordingly, it functions as a child's most important developmental context. Therefore, the family should be the most important focus in early intervention efforts, including assessment and intervention activities. Collaboration with the family is essential to meet the developmental needs of all young children.

Administrative structures and funding mechanisms for services to young children should not require assigning specific diagnostic labels, because of the variable nature of young children's performance and the potential for rapid change in their developmental status.

The utilization of interagency collaboration is essential and will produce the most comprehensive and uninterrupted service. These services should be multi-disciplinary, and to the maximum extent appropriate, delivered in settings which are typical for young children and which include a predominance of normally developing children.

ARTICLE III. FUNCTIONS OF THE COUNCIL

As referenced in K.S.A. 74-7802, the Council will:

1. Solicit information and opinions from concerned agencies, groups and individuals on proposed policies and recommendations for the delivery of health, education and social services for all children with a disability or who experience (or are at risk for) developmental delays from birth through age 5 and their families.
2. Establish appropriate committees to perform tasks, gather information, and explore issues as directed by the Council. (See Article V)
3. Determine the work activities of the staff to the Coordinating Council on Early Childhood Developmental Services.
4. Disseminate information about the activities of the Council and its actions to local, private and public service providers, parents, advocacy organizations, state agency personnel, and other interested parties.
5. Develop, implement, and review as appropriate a state plan for young children with a disability or who experience (or are at risk for) developmental delays from birth through age 5 and their families.
6. Recommend policies, procedures, and legislation for effectively providing health, education, and social services.
7. Develop interagency agreements to promote a comprehensive service delivery system for all children with a disability or who experience (or are at risk for) developmental delays from birth through age 5 and their families.

8. Advise and assist the lead agency in implementing the Individuals with Disabilities Education Act (IDEA), Part C at both state and local levels.
9. Submit an annual report to the Governor.
10. Advise and assist all Kansas state agencies that provide services to all children with a disability or who experience (or are at risk for) developmental delays from birth through age 5 and their families.

ARTICLE IV. MEMBERSHIP

The membership of the Kansas Coordinating Council shall consist of representatives of the public and private sector who by virtue of their position, interest and training can contribute to the quality of services provided to children with developmental delays and their families. The council shall be composed of at least 16 members, but not more than 25 members, and will include:

1. a representative of the Governor;
2. the Secretary of Kansas Department of Social and Rehabilitation Services or a representative selected by the Secretary;
3. the Secretary of Kansas Department of Health and Environment or a representative selected by the Secretary;
4. a member of the Kansas State Board of Education selected by the Chairperson of the State Board of Education or, at the discretion of the Chairperson, the Commissioner of Education or a representative selected by the Commissioner;
5. a representative of the Board of Regents selected by the Chairperson of the Board of Regents;
6. two members of the state legislature selected by the Legislative Coordinating Council so that one is a member of the Senate and one is a member of the House of Representatives and such members are not members of the same political party;
7. the Commissioner of Insurance or a representative of the Commissioner selected by the Commissioner; and
8. a representative of the state Medicaid agency; and
9. not less than eight nor more than seventeen members appointed by the governor, which members shall be selected to ensure that the requirements of 20 U.S.C. 1400 and amendments thereto are met.

Note: Part C of IDEA (2004) indicates that membership include:

- at least 20 percent of the members must be parents, parent membership must be composed of "parents, including minority parents, of infants or toddlers with disabilities or children with disabilities aged 12 or younger, with knowledge of, or experience with, programs for infants and toddlers with disabilities. At least one member must be a parent of an infant or toddler with a disability or a child with a disability aged six or younger. A parent member may not be an employee of a public or private agency involved in providing early intervention services.
- at least 20 percent of the members must be public or private providers of early intervention services.
- at least one member from each of the following constituents: the state legislature, person involved in personnel preparation, state agencies involved in the provision of or payment for early intervention services, the SEA responsible for preschool services of children with disabilities, the state Medicaid agency, a Head Start agency or program, the agency responsible for child care, the agency responsible for regulation of health insurance, the office responsible for coordination of the education for homeless children and youth, the child welfare agency responsible for foster care, and the agency responsible for children's mental health. One member may be appointed to represent more than one program or agency listed in the membership.

A. TERM OF OFFICE

Members appointed by the governor shall serve a term of four years. Members are eligible for reappointment.

B. MEETING PARTICIPATION

Participation in its meetings by all Council members is critical to the success of the Council in meeting its mission. Reviews will be done on an on-going basis to assess attendance. The following shall constitute

grounds for a possible recommendation to the Governor for termination of membership on the Council:

1. absence from three (3) consecutive meetings in one year, or
2. more than two unexcused absences, or
3. more than two unexcused absences and three total absences in any given year.

Members of the Council may participate in a meeting by means of conference telephone or similar communications equipment by means of which all persons participating can hear each other. Participation in a meeting pursuant to this shall constitute presence at such meeting.

C. VACANCIES

Any vacancy occurring in the appointive membership of the Council shall be filled in the same manner and from the same class as the original appointment. The Council shall inform the appointing authority within thirty calendar days of any vacancy. Though Council recommendations for filling said vacancy may be forwarded to the appointing authority, this shall not be construed as usurping the authority to make any appointments.

D. RESIGNATION

A Council member's resignation must be in writing and shall be submitted to the appointing authority and to the Council Chairperson.

E. ORIENTATION

The Chairperson, staff, and longstanding Council members shall make available to new members an orientation to the Council, its operations, and functions

ARTICLE V. EXECUTIVE COMMITTEE AND OTHER COMMITTEES

A. EXECUTIVE COMMITTEE

The Executive Committee shall consist of the Council Chairperson, the Vice Chairperson, the Past Chair, and three members to be elected by the Council from the its membership, and at least one of these members shall be one who serves on the Council in the capacity of an ICC parent. All elected members of the Executive Committee shall serve two year terms. Elected members are eligible for re-election. The Executive Committee shall:

1. Have such powers as are conferred upon it by the Council. It may take interim action on behalf of the full Council, only when such affairs are of an urgent nature and require immediate attention between officially scheduled meetings. Any action taken by the Executive Committee shall be reported at the next regularly scheduled Council meeting and ratified by the Council.
2. Execute any other functions, duties and responsibilities delegated to it by the Council.
3. Should the Executive Committee determine that the full Council should be consulted concerning matters brought before the Executive Committee, it may utilize electronic communication to communicate with the full Council. If e-mail communication is used, any action would require a motion from any member of the Executive committee, followed by a second from any Council member. After a reasonable discussion period, the chair would call for a vote to be limited in time duration.

B. COMMITTEES and WORK GROUPS

1. When necessary, the Council shall be aided in its work by Committees and Work Groups. Membership shall consist of at a minimum three members of the Council and other persons approved by the Council. The Chair of any committee or work group shall be a member of the Council. A Co-Chair may be selected from the entire membership of the committee or work group.
2. Committees and Work Groups are intended to be task/topic specific. They are expected to review issues and topics as assigned by the Council and to make recommendations to the Council for consideration prior to any possible action. Committees are designated as a standing committee of the Council and will focus on goals/activities related to the strategic plan of the Council. Work Groups are to be limited in tenure and are to be disbanded following action on final recommendations to the Council.

ARTICLE VI. MEETINGS OF THE COUNCIL

A. SCHEDULE

The Council shall meet at least quarterly. Additional meetings may be scheduled at other times and places as determined by the Council Chairperson, or as requested by any three members of the Council. Each year a specific meeting will be designated by the Council as the Annual Meeting. This will provide opportunity to review the Council and its operations.

B. QUORUM

A quorum consists of a simple majority of the full council membership. The Council may take official action only when a quorum is present. Members participating by way of communications equipment (Article IV-B) shall be counted toward a quorum. Final decisions of the council shall be by majority vote of the Council members present.

C. CHAIRPERSON

A Chairperson shall be designated annually by the Governor. In the event that the annual designation of Council Chairperson is not forthcoming from the Governor, the Council may designate an interim Chairperson pursuant to Governor's action. Any member of the Council who is a representative of the Part C lead agency may not serve as the chairperson of the Council. The Chairperson is a full participating member of the Council and shall:

1. Be responsible for developing meeting agendas, scheduling meetings and ensuring completion of all tasks associated with Council meetings;
2. Preside over all meetings of the Council and the Executive Committee;
3. Vote only when required to break a tie on any matter submitted to a vote of the Council membership;
4. Facilitate the determination of the work activities of a staff person to the Council. Evaluate, on a yearly basis, the job performance of the Coordinator with input from other Council members;
5. Receive requests and allocate the resources of the Council;
6. Assure that the chair and membership of committees and work groups meet the requirements of the by-laws and appoint Council members as necessary; and
7. Perform all duties incident to the position of Chairperson and all other duties as may be prescribed by the Council.

D. VICE-CHAIRPERSON

The Chairperson shall appoint a Vice-Chairperson. The Vice Chairperson is a full participating member of the Council who shall:

1. In the Chairperson's absence, perform the duties of the Chairperson;
2. When the Vice-Chairperson is acting as Chairperson, he/she shall have all the powers of and be subject to all the restrictions upon the Chairperson; and,
3. The Vice-Chairperson shall be a member of the Executive Committee and shall perform any other duties that may be assigned by the Council Chairperson or by the Council.

E. VOTING

1. Each Council member is entitled to one vote on each matter submitted to a vote.
2. A vote of the majority of those members present is necessary to approve any action taken by the Council. In the event of a tie vote, the Chairperson may vote to break the tie vote.
3. The votes of Council members participating by way of communication equipment shall be included on matters submitted to a vote
4. Official business of the Council may only occur outside of Council meetings under the circumstances identified under the responsibilities of the Executive Committee (Article V).
5. Voting by Proxy is not permitted (Note: Kansas Attorney General letter of 3/6/07Each Council member is entitled to one vote on each matter submitted to a vote.

F. CONFLICT OF INTEREST
No member shall cast a vote on any matter that would provide financial benefit to that member or otherwise give the appearance of a conflict of interest under State Law.

1. The member should immediately disclose the actual or potential conflict.
2. The member, at the request of any other member, shall be temporarily excused from the meeting to permit the Council to deliberate and vote upon the issue.
3. Subsequent discovery of any undisclosed actual or perceived conflict regarding a matter in which the member participated in either discussion or voting shall invalidate the Council action on the matter. The member should immediately disclose the actual or potential conflict.

G. EXPENSES
The members of the Coordinating Council who requests such shall be reimbursed for actual and necessary expenses, incurred in their performance of their official duties in accordance with section (e) of K.S.A. 75-3223 and amendments thereto.

H. PUBLIC PARTICIPATION
Public participation is deemed vital to the effective functioning of the Council. Within appropriate constraints determined by the Chairperson, a portion of each meeting of the Coordinating Council shall be set aside for public participation. Persons wishing to address the Council will be asked to notify the Coordinator by the morning of the meeting.

Council meetings must be publicly announced sufficiently in advance of the dates they are to be held to ensure that all interested parties have an opportunity to attend. To the extent appropriate, these meetings will be open and accessible to the general public.

I. PLACING ITEMS ON THE AGENDA
The agenda will be mailed at least one week prior to the meeting. Additions and/or amendments to the agenda may be suggested by anyone in attendance and will be considered by the Chairperson at the onset of each Council meeting.

J. MINUTES
Draft copies of minutes will be mailed or sent electronically to Council members prior to the next scheduled Council meeting. At that next meeting, this draft will be considered and edited, as necessary. A majority vote will approve the minutes.

Approved minutes of the Council meetings shall be made available for public inspection in a timely fashion.

ARTICLE VII. AMENDMENTS

These bylaws may be altered, amended or repealed and new bylaws may be adopted by formal action of the Council at any regular or special meeting of the Council. Proposed changes shall be submitted in writing to the Council Chair or Coordinator and received by all members of the Council at least 15 days prior to the scheduled meeting at which action is to be taken.

A regular and periodic review of these bylaws will be conducted by the Council or by a group designated by the Council

Revised:
January 1997; November 2006; September 2007; October 2007

Appendix #3: Kansas SICC Goals for 2024-25

KANSAS
Interagency Coordinating Council

SICC Goals for 2024-2025

Goal 1: Medicaid

Review and utilize existing Medicaid research and data.

Goal 2: Categorical Aid

Increase training and TA to programs on maximizing Categorical Aid. Research and review strategies to maximize categorical aid reimbursement to Part C and Section 619 programs.

Goal 3: Inclusion in Part C and Part B 619

Assist and advise KDHE and KSDE on early childhood natural environments and Least Restrictive Environments (LRE) for children 0-5.

Goal 4: Promote the management and function of the SICC as it aligns and compliments the "All in for Kansas" strategic plan.

- Improve the availability of reliable resources and information for parents in a centralized location.
- Increase the availability of mental health resources for providers and caregivers.
- Improve the recruitment and retention of the local workforce by collaborating with others.

Goal 5: Support LICCs to maximize their role of serving children in their communities.

- Offer relevant, professional learning opportunities through the Fall LICC Retreat
- Increase effectiveness of LICC through surveys

Attachment #4 Meeting Presentation Matrix

KANSAS Interagency Coordinating Council

Presentations by
Local Programs and State Programs
Supporting a Comprehensive System of Services

July 1, 2024 – June 30, 2025

SICC Meeting Date	Local Service Program: Presentation and Information	Systems Level Presentation: State Systems Development and Information	Additional Informational Presentations
August 16, 2024	KS03 Arrowhead West shared information about Cari Ebert training which was partially funded by an SICC subgrant to their LICC	Reviewed the All in For Kansas Kids Strategic Plan Pillars and had an update on the Kansas ASQ developmental screenings initiative	Pyramid Model for Social and Emotional Competence in Infants and Young Children
September 25, 2024 **in-person**		SICC Strategic Planning	
October 18, 2024	KS13 Harvey County ITS shared the LICC survey they use each year to evaluate their efficacy	Reviewed the draft SICC Action Plan from the September meeting	Parent Engagement Stipend Policy was approved
November 22, 2024		Kansas' OSEP funded family center – Families Together presentation	Sponsorship of KDEC Conference Structured Literacy License requirements reviewed
December 20, 2024		Kansas County Health Departments will be using the ASQ screener for Kan Be Healthy screenings	Reviewed new application for SICC members attending conferences
January 14, 2025 **in-person** with SEAC		Kansas Part B and Part C SPP/APR Report	Information on school Medicaid reimbursement

(continued)

		Collaboration on SEAC and SICC goals	
February 21, 2025	Review and approval of LICC grants to improve family & community engagement	Help Me Grow presentation and goals	CAPE workforce registry
March 14, 2025	Discussion on how to support smooth transitions and the role of the SICC. In reference to a letter sent to the SICC from an LICC.	Seal of Literacy for staff with early childhood licenses.	Increased LICC grants to $3000 and extend the application time frame.
April 14, 2025	KS34 shared information about how they do Child Find and promotion of using the ASQ screeners	Building community connections to improve early childhood through a community connection framework titled, Human Need for Belonging	Kansas Part C Grant application
May 16, 2025	KS19 shared the success of a recent community event that was partially funded through an LICC grant.	Assistive Technology of Kansas Load Program	Special Education Administrator Webinars will begin including an early childhood section. Information will be shared with all Part C Coordinators.

Attachment #5 SICC Committee Membership

SICC Committee Membership

Executive Committee:
Kathy Kersenbrock-Ostmeyer*
Lisa Collette
Tricia Waggoner
Ann Elliott

SICC Systems & Services
Diana Martinez*
Hilary Crist
Marites Altuna
Linda Buchheister
Bronwyn Fees
Kathy K.O.
Tiffany Bartel
Sydney Dringman

Categorical Aid Workgroup
Monica Ross*
Christie Wyckoff
Amanda Petersen
Sen. Renee Erickson

Medicaid Workgroup:
Lisa Collette*
Monica Ross
Kim Kennedy
Nichelle Adams
Christie Wyckoff
Erin Schuweiler
Rebecca Bell (KDADS)
Chanda Gross (Medicaid)

LICC Support:
Susan Bowles*
Courtney Hochman
Marites Altuna
Monica Ross
Hilary Crist
Erin Schuweiler
Ann Elliot
*Liz Brunscheen-Cartagena
*Jennifer Oborny

ECLRE:
** Chavis Lickvar-Armstrong
Kim Kennedy
Lesli Girard
Coutney Hochman
Ann Elliott
*Sarah Skiles
*Jennifer Pishny

***chairperson**
*not SICC member

Attachment #6 LICC Grants awarded

LICC / Infant Toddler program	# of counties served	Grant Amount	Amount Paid	Purpose
*KS01 Arrowhead	13	2000.00	2000.00	Early Intervention Awareness and Child Find Activities
KS02 Butler County Family & Child Development Task Force	1	2000.00	1441.00	Community child development event & screen time and language development training
KS03 RCDC SW KS ECC	13	2000.00	2000.00	Training for Autism
KS05 OCCK ITS	5	2000.00	2000.00	Community child development event
KS05 OCCK ITS- Dickinson County Early Childhood Council	1	2000.00	2000.00	Conscious Discipline Training
KS07 Douglas County LICC	1	2000.00	1999.00	Community outreach materials and child development events
*KS09 NKESC EC3	11	2000.00	2000.00	Outreach materials, professional development workshops, and caregiver reimbursement
*KS10 NEKITS	6	2000.00	2000.00	Safe sleep training & promotional materials for community events
*KS11 Flint Hills	5	2000.00	1916.00	Community outreach materials and child development events
*KS12 Geary Co EC Family Network	1	2000.00	2000.00	Community outreach materials and child development events
KS16 ITS of Johnson County	1	2000.00	2000.00	Community outreach materials and child development events
*KS17 ITS of Riley Co	1	2000.00	2000.00	Community outreach materials and child development events
*KS19 Kid-Link Hays	7	2000.00	923.87	Community Event and materials for community awareness
KS21 Leavenworth ICC	1	2000.00	1998.30	Professional materials & Safe Sleep training
KS22 Marion County EC Task Force	1	2000.00	1976.62	DPIL materials, PAT promotion, and Infant Toddler program promotion
KS23 McKids Advisory	1	2000.00	1998.75	Parent participation reimbursement & community outreach materials
*KS26 Franklin Osage Co	2	2000.00	1997.00	Community events, educational activities, parental involvement and feedback
*KS28 Pottawatomie and Wabaunsee Co LICC	2	2000.00	1983.32	Materials for community outreach and child development events
KS30 REACH ICC- Winfield	3	2000.00	1992.80	Family Engagement Event and Community Awareness
KS31 Reno Co LICC	1	2000.00	1997.00	Community outreach materials and child development events
KS32 Sedgwick County ECCC	1	2000.00	1908.30	Community & family engagement event
*KS33 Shawnee Co Early Childhood Collaborative	1	2000.00	0.00	Consultant for LICC strategic planning
KS34 SEK LICC	12	2000.00	1992.00	Community outreach materials and child development events
KS35 Sumner County LICC	1	2000.00	500.00	Community outreach materials & training on screen time and language development
KS36 Central Kansas LICC	5	2000.00	1869.33	Increasing awareness and access to developmental screening
KS37 Wyandotte County LICC	1	2000.00	1999.00	Community outreach materials and child development events
*10 New grantees				
Totals (26 LICCs)	94	$52,000.00	46,492.29	
FINAL				

Attachment #7 LICC Fall LICC Retreat Learning Opportunity

2024 Fall LICC Retreat

Promoting Communication Tools for Advancing Language in Kids (PC TALK)

Promoting Infant and Toddler Communication Development with tools for supporting interactions with parents and caregivers.

When used in daily routines, naturalistic communication strategies increase the language learning opportunities that infants and toddlers have at home and in childcare, supporting language and communication development. About - TALK (ku.edu)

Dr. Dale Walker

Dr. Walker is an Associate Research Professor and Scientist in the Schiefelbusch Institute for Life Span Studies, Juniper Gardens Children's Project, University of Kansas, Her research has focused on identifying the effects of early experience and caregiver-child interaction on language development and school performance. She has worked to develop and test interventions to build the capacity of teachers, interventionists and parents to support children's development and assessment and observation measures to inform and guide intervention with infants and young children.

Dr. Kathy Bigelow

Dr. Bigelow is an Associate Research Professor at the Juniper Gardens Children's Project (JGCP) in the Life Span Institute. Dr. Bigelow received her Ph.D. in Developmental and Child Psychology at the University of Kansas, and was a Post-Doctoral Fellow at the JGCP. Her research focuses early childhood language and social-emotional development and the translation of evidence-based interventions for parents, care providers, home visitors, and early intervention providers within early childhood education programs.

Behaviors are Just the Tip of the Iceberg

This course aims to create curiosity and awareness in caregivers and providers, helping them learn how individual differences, sensory processing, body needs and thoughts, feelings, and emotions impact behaviors. Sometimes we tend to focus on the behaviors we see and often think they happen for no reason. When we chase the why of the behaviors and look at the causes and triggers of what is happening in the body, to the body, and outside the body, we discover that behaviors are happening based on a cause or trigger.

Ingrid Pohl is an Infant-Toddler Professional Development Specialist for Kansas State University – Kansas Child Care Training Opportunities. She has earned a Master of Arts in Education in Early Childhood and a Bachelor's in Elementary Education and Early Childhood Education and Teaching. She specializes in supporting childcare providers in understanding the root cause of infant and toddler behaviors. She also has a Mental Health Endorsement from the Kansas Association of Infant and Early Childhood Mental Health.

Attachment #8 Letter of Support for Families Together

KANSAS
Interagency Coordinating Council

January 24, 2025

Lesli Girard, Co- Executive Director
Families Together, Inc. Parent Center
5611 SW Barrington Ct South, Suite 120
Topeka, KS 66614

Dear Lesli,

I am pleased to offer my strong support for Families Together Parent Center's application for the Parent Training and Information Centers grant for the State of Kansas, authorized by the Individuals with Disabilities Education Act (IDEA). As the chairperson of the Kansas State Interagency Coordinating Council, I have seen the outstanding services Families Together provides and am continually impressed by the collaborative efforts we have shared. Families Together's leadership uniquely positions it to serve Kansas' diverse population effectively.

As chairperson for the Kansas State Interagency Coordinating Council, I recognize the importance of high-quality, individualized training and support for parents and youth navigating special education services. Families Together has established itself as a trusted resource, empowering families through effective training, outreach, and alternative dispute resolution strategies. The Center's clear, Kansas-specific resources help families navigate complex systems with confidence. The Kansas State Interagency Coordinating Council is created in both Kansas state law and federal law. The Council's role is to advise and assist in the delivery of services to children birth to age five with or at risk for developmental delay and to ensure that a comprehensive service delivery system of integrated services is available in Kansas for these children. Families Together has an ex-officio member on the Council that provides valuable information about family empowerment in Kansas and is actively engaged in learning about the specialized services currently being offered to children.

The proposed five-year project builds on Families Together's 38 years of experience as Kansas' Parent Training and Information (PTI) Center. Families Together has a demonstrated history of successfully building meaningful partnerships with state agencies, school districts, families, and community organizations. With strong leadership and extensive expertise in PTI management and nonprofit operations, the organization excels at overcoming challenges, engaging underserved communities, and managing grants with integrity, all while remaining dedicated to its mission and impactful outcomes.

Coordinating Council on Early Childhood Developmental Services
Landon State Office Building, 900 SW Jackson Street Suite 620, Topeka, KS 66612
(785) 296-3953 Email: Kansasicc@ksde.gov Website: www.kansasicc@ksde.gov

(continued)

KANSAS
Interagency Coordinating Council

Our partnership with Families Together is built on shared values and a commitment to excellence. Together, we have created valuable resources for families, and I look forward to continuing collaborative efforts in critical areas like family engagement, early intervention, secondary transition, and alternative dispute resolution.

I am excited to support Families Together's application and strongly encourage the U.S. Department of Education to give it full consideration. Families Together's dedication to evidence-based practices, operational excellence, and innovative solutions positions the organization to continue delivering meaningful outcomes for families across Kansas.

Sincerely,

Kathy Kersenbrock-Ostmeyer, Chair
Kansas Interagency Coordinating Council

Coordinating Council on Early Childhood Developmental Services
Landon State Office Building, 900 SW Jackson Street Suite 620, Topeka, KS 66612
(785) 296-3953 Email: Kansasicc@ksde.gov Website: www.kansasicc@ksde.gov

Attachment #9 Response Letter to Wyandotte County LICC

KANSAS
Interagency Coordinating Council

March 11, 2025

Wyandotte County Early Childhood Interagency Coordinating Council,

On behalf of the Kansas Interagency Coordinating Council, I would like to sincerely thank you for your dedication and thoroughness in bringing attention to the concerns regarding the coordination between Wyandotte County Infant Toddler Services (WCITS) and the Wyandotte Comprehensive Special Education Cooperative special education preschool services.

Your proactive approach to addressing these concerns is greatly appreciated. It is clear that your LICC is committed to ensuring all children receive the best possible support and smooth transitions, and we are grateful for your continued partnership in this effort.

We reviewed the feedback you provided and communicated with KDHE and KSDE about your concerns. Both agencies are already working towards implementing changes that will strengthen the coordination between the two services and to address effective implementation of the Memorandum of Understanding between the two programs. Your valuable input will play a crucial role in shaping the way we move forward, and we are confident this collaboration will lead to positive outcomes for the families and children.

Once again, thank you for your hard work and commitment. We look forward to continuing to work together to address these challenges and ensure that every child receives the services they need.

Sincerely,

Kathy Kersenbrock-Ostmeyer

Coordinating Council on Early Childhood Developmental Services
Landon State Office Building, 900 SW Jackson Street Suite 620, Topeka, KS 66612
(785) 296-3953 E-mail: kcotton@ksde.org Website: www.kansasicc.org

Attachment #10: Categorical Aid Fact Sheet

KANSAS STATE DEPARTMENT OF EDUCATION

GUIDE TO REVIEWING PART C CATEGORICAL AID

Overview

Categorical aid reimbursement is an important funding source for Part C programs. Refer to the Special Education Reimbursement Guide for information regarding categorical aid.

Part C programs assure as a condition of receiving funding from the Kansas Department of Health and Environment that they will make maximum use of all available funding sources, including categorical aid, in implementing Infant Toddler Services. Part C programs partner with local educational agencies (LEAs) to claim state special education categorical aid. Part C programs and Part B agencies responsible for claiming categorical aid can regularly connect to review claimed Part C personnel to ensure all Part C personnel who are eligible are claimed.

October 1 and May 1 are key deadlines for claiming categorical aid. Part C programs and Part B agencies responsible for categorical aid can plan to connect prior to these deadlines. Part B programs generally begin adding data to the system during the beginning of the school year. September 1 and April 1 are good timeframes to review Part C information.

The Part B agency responsible for claiming categorical aid will log in to the Kansas Grants Reporting System (KGRS) and access the Personnel Categorical Aid (PCA) module. They will then run the Payment Current Data Report.

When Part B staff are adding Infant-Toddler personnel to the Personnel Categorical Aid system, they should assign those staff to the Infant-Toddler building number assigned in the KSDE Directory Updates authenticated application. If Part C staff have been assigned to this Infant-Toddler building number during their entry into the Personnel Categorical Aid system, then Part B staff can select the Infant-Toddler building while running the Payment Current Data Report and then have a report that only includes Infant-Toddler staff.

The Brief Guide to the KSDE License Lookup may be a helpful tool for reviewing licenses.

Checking the Payment Report

1. Check to make sure that everyone who should be claimed, is claimed (and that the people claimed are employed this year). Be sure to check both the regular district school year as well as ESY (Extended School Year, the time between regular district school years).
2. Check the FTE totals for the regular and/or ESY. Compare the CLAIMED FTE and the ELIGIBLE FTE. If there is a difference, funding is being lost.

Understanding the Payment Current Data Report

- Term: Infant-Toddler Staff typically work on a year-round contract. There should generally be two rows of data for each Infant-Toddler staff member who works for a full-year: one row for "Reg" (the regular school year) and one row for "ESY" (the extended school year).
- Position Number is a field that can be used locally to indicate the job held by the individual.
- Last Name and First Name fields may match the name as it appears on an individual's license.
- Staff ID will be either the KSDE-issued teacher licensure number or a number generated in the Personnel Categorical Aid system for staff who do not hold a KSDE-issued license.
- Type can be either "P", professional, or "N", nonprofessional, who may be a paraprofessional or assistant. See the Special Education Reimbursement Guide for additional information.

KANSAS STATE DEPARTMENT OF EDUCATION

Kansas leads the world in the success of each student.

APRIL 9, 2025

GUIDE TO REVIEWING PART C CATEGORICAL AID

- Supervisor Position # will only be filled in when a professional is responsible for a nonprofessional.
- Area is the area of service that the person is providing in their job. Most teaching positions will be area "IT" for "Infant Toddler Special Education". Exceptions are "HI" for a teacher of deaf and hard of hearing and "VI" for a teacher of the visually impaired.
- Bldg # is the building number the individual is assigned in the KSDE Directory Updates authenticated application. Ideally all Infant Toddler staff in a program are assigned to the Infant Toddler building number assigned in the KSDE Directory Updates authenticated application.
- Low Level and High Level should both be "IT" for Infant-Toddler Staff. Part C services must be separate from Part B services when staff are claimed. Staff claimed for both Part C and Part B services may have multiple rows and be claimed in different buildings.
- Claimed Start Date and Claimed End Date are the dates being claimed for services provided.
- Claimed FTE is the FTE being claimed for reimbursement, based on the minimum required instructional term of 1,116 hours or 186 days. Staff members cannot be claimed for more than 1 FTE in a single row of data. Claimed Hours is the FTE claimed multiplied by 1,116. Part B staff can enter in either Claimed FTE or Claimed Hours.
- Eligible Start Date and Eligible End Date are calculated by the system and depend, for a professional, on the licensure of the person being claimed or, in the case of a nonprofessional, the supervising professional. Eligible FTE and Eligible Hours are calculated by the system based on these dates.
- Add Assig (additional assignment) is used by Part B staff when a person holds an after-school position. This will typically not apply to Part C staff.
- Sub indicates whether a teacher is being qualified through regulations governing substitute personnel. When staff do not hold licenses at the appropriate level or area for Infant-Toddler special education, the substitute regulations can allow local programs to receive partial categorical aid reimbursement.
- Errors and Discrepancies:
    - The report will include an Error message if a professional does not hold the appropriate license for the area or grades listed. The error message will specify the issue. An error represents a complete loss of funding for the claimed professional and any supervised nonprofessionals.
    - Discr is a Discrepancy, which means a professional is licensed correctly, but not for the entire time period claimed.
    - See the PCA Errors, Discrepancies, and Substitutes guide for a list of possible issues and steps to address them.

To request assistance related to Categorical Aid, contact:

KSDE staff are happy to support local programs in understanding and claiming categorical aid.

Evelyn Alden
Public Service Administrator
Special Education & Title Services
(785) 296-3868
Evelyn.Alden@ksde.gov

Kansas State Department of Education
900 S.W. Jackson Street, Suite 102
Topeka, Kansas 66612-1212
www.ksde.gov

Kansans CAN

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